

**President and CEO**  
**Kansas Area United Methodist Foundation, Inc.**  
**Job Description**

This position is a unique opportunity to provide professional leadership for the United Methodist Foundation supporting over 700 United Methodist Churches with a membership of over 150,000 United Methodists in the Kansas area of the Great Plains Annual Conference. The Kansas Area United Methodist Foundation, Inc. is a 501c3 not for profit organization with a mission of "promoting joyful financial stewardship for congregations and individuals through education, planning, resourcing and financial management for the benefit of the United Methodist Church."

The Foundation, overseeing \$50+ million in assets, carries out this mission through a variety of programs, including loans to local churches, investment of funds, consulting services for annual and capital fund development campaigns as well as financial management for individuals and local church congregations. The successful history of the Foundation will allow it to provide expanded benefits for the new Great Plains Annual Conference. The combined professional and volunteer leadership of the Foundation will be key to the Foundation meeting these new challenges in the future.

**GENERAL RESPONSIBILITIES**

Reporting to the Board of Trustees, the President and CEO is responsible for all aspects of the successful operation of the Foundation, and, as the chief executive officer, is responsible for carrying out the mission of the Foundation and successful implementation of established Board policies. This leadership position will facilitate the development of a dynamic vision for the organization through effective governance and management relationships. The successful President and CEO will possess exceptional people skills, effective organizational capabilities, expertise in personal and institutional financial management and investments, fund development competence and a fundamental drive for high personal performance and organizational success. Expectations for the position include meeting the highest standards of ethical accountability in all functions of the position. This position will be the primary representative of the Foundation in its relationship with conference offices and local congregations of the Great Plains Annual Conference, and must be capable of effectively articulating principles of Christian stewardship.

## **SPECIFIC RESPONSIBILITIES**

1. **FINANCIAL RESOURCES:** Implement the policies of the Board to:
  - a. Oversee all Foundation investments and financial matters.
  - b. Ensure Foundation accounting records meet appropriate legal and accounting standards.
  - c. Provide timely and accurate reporting of account activities as appropriate to all investors and donors of funds.
  - d. Achieve board approved objectives and goals for established key financial functions.
  
2. **OPERATIONAL MANAGEMENT:** Ensure effective use of Foundation resources including:
  - a. Creating a staff structure and operating policies which support the organization's goals and priorities.
  - b. Working effectively with the staff and board to develop an annual budget for board approval and supervise its implementation.
  - c. Providing professional leadership in support of the board efforts to establish a long term vision for the Foundation.
  
3. **FOUNDATION OUTREACH:** Provide leadership for:
  - a. Building positive relationships with all clergy and local leadership in United Methodist churches and conference offices of the Great Plains Annual Conference.
  - b. Implementing expanded marketing and image awareness efforts to promote Foundation services and areas of conference support.
  - c. Identifying opportunities to expand Foundation services for local churches and conference programs.
  - d. Increasing all aspects of fund development and philanthropic effectiveness of the Kansas Area of the Great Plains Annual Conference.
  - e. Fostering mutually beneficial relationships with other United Methodist Foundations.

## **DESIRABLE QUALIFICATIONS**

The ideal candidate is a member of a United Methodist Church or an Annual Conference familiar with the connectional system of the United Methodist Church. A college baccalaureate degree is required, with a master's degree, seminary degree or juris doctorate beneficial. Advanced formal training in field(s) related to job responsibilities ideal, such as accounting, marketing, fund development, law or financial management, etc.

**SUMMARY**

Although the board has ultimate responsibility for the organization's trajectory of success, the President and CEO's operative success will result from his or her position as the highest-ranking full time employee and the leadership opportunities this provides. The board recognizes that the long term future success of the Foundation's unique mission will be dependent on the effective partnership of the board and President and CEO. The Board of Trustees are committed to the success of this partnership and will carefully consider all applicants who bring appropriate skills and a passion for the mission of the Foundation.

**Kansas Area United Methodist Foundation, Inc.**  
**President and CEO**  
**Job Posting**

The Kansas Area United Methodist Foundation, Inc. of the Great Plains Annual Conference seeks an experienced leader for the position of President and CEO.

The Hutchinson based position will manage the \$50+ million investment and loan programs as well as lead the Foundation to an expanded mission of service for the Conference. The President and CEO will be responsible for representing the Foundation in its Conference relationships and guiding the Foundation in all aspects of its operations.

The President and CEO will report to the Foundation Board of Trustees and will work closely with the board in developing and implementing a dynamic vision of future service to the Conference.

Bachelor's degree required; Master's degree preferred; proven success in nonprofit or profit enterprise leadership roles essential with established skills in institutional financial management, fund development, organizational governance and public relations highly beneficial.

For a detailed job description and additional information visit [www.kaumf.org](http://www.kaumf.org). Applicants should send an introduction letter with a resume and references before the March 15, 2018 deadline to the attention of Garth Strand, Interim President and CEO, via mail 100 E. First Avenue, Hutchinson, KS 67501 or email to [foundation@kaumf.org](mailto:foundation@kaumf.org).